School of Missouri Contemporary Ballet
Junior Summer Intensive

POLICIES & PROCEDURES

Registration Info and Tuition Fees

To register for the 2017 Summer Intensive, please print out and complete the Registration Form, Medical Release Waiver and Policies & Procedures Agreement. In order to secure your space in the Summer Intensive, you must return your enrollment form as well as a non-refundable deposit of $100 (to be credited toward tuition) by June 1st, 2017. Please mail completed forms to:

School of Missouri Contemporary Ballet
110 Orr Street, Suite 102
Columbia, MO 65201

Enrollment forms must be submitted to the above address, please do not return forms by email. Space in the program is limited and it is highly recommended that you return your enrollment forms promptly. Your full balance must be postmarked no later than July 1st, 2017 or you may jeopardize your place in the program. You may receive a 10% discount on tuition by paying for the intensive in full by May 1st, 2017. Tuition rates are illustrated below:

Tuition Rates

Tuition postmarked by May 1, 2017	Tuition postmarked by July 1, 2017
$180	$200

THERE ARE NO REFUNDS ON TUITION PAYMENTS.

Housing Information

Host Family

Limited host family housing is available for $250/week. This fee covers housing, all meals and transportation. Once matched, host family information will be given to the incoming dancer's family. The School of Missouri Contemporary Ballet may not be able to accommodate all requests for host family housing. Housing will be assigned on a first come, first serve basis.

Extended Stay Hotels

There are several affordable options for extended-stay hotels within 10 miles of the studio. Please contact individual hotels listed below for rates and availability.

Extended Stay America
200 West Business Loop 70
Columbia, MO 65203
573.445.6800

Suburban Extended Stay Hotel Columbia
3100 Wingate Court
Columbia, MO 65201
573.817.0525

Staybridge Suites
805 Keene Street
Columbia, MO 65201
573.442.8600

Residence Inn Columbia
1100 Woodland Springs Court
Columbia, MO 65202
573.442.5601

Studio Information

Studio Behavior
Students are required to be quiet and respectful to instructors and fellow students upon entrance into The School of MCB. Students are expected to be attentive during class, neat in the dressing rooms, and polite to fellow students.

Pulling on equipment, touching mirrors and general disruptions will not be tolerated.
The School of MCB is a private studio and reserves the right to dismiss any student from class who demonstrates inappropriate behavior, or upsets the learning environment of the school. Each disciplinary action will be accompanied by a phone call to the parent/guardian explaining the reasoning(s) for class dismissal. Should the disruptions persist disciplinary action will be determined on a case by case basis between the parent/guardian and the School Director.

Student Belongings
Students should utilize the schools' cubbies for all their belongings to avoid a hazardous situation by leaving items strewn throughout the dressing rooms or lobby area.
Cell phones should be turned off and are banned from class. Any disturbances from electronic devices may be deemed as a class distraction and subject to disciplinary procedures. Parents/Guardians are welcome to leave an urgent message for their student at the front desk if needed.

Food & Beverage
Water is the only beverage allowed within the studio space and front desk area. Any necessary snacks should be consumed in the front desk area only. Gum is prohibited.

Lost & Found
The School of MCB is not responsible for any lost personal items, including but not limited to: jewelry, clothing, shoes, school books, etc. Please help us return lost items to you by labeling every item coming into the studio. While we will offer a lost & found bin, please note every few months it will be cleaned out due to lack of space, and any items remaining will be donated to charity.

Class Information

The atmosphere of each class is a supportive one of study and hard work requiring positive attitudes, regular attendance, and diligent practice.

Class Placement:
Students will be placed in a level appropriate for both their age and level of physical/technical development. All placement decisions are made to promote the best interests of the student. Students will have a placement class on Monday both weeks of the intensive to determine the appropriate level.

Drop Off/ Pick Up Procedures
Students may enter the Orr Street Arts Warehouse through the main doors on Orr Street or on Ash Street and are required to come directly to the School's front desk to check in.
Students waiting for their parent/guardian to retrieve them after class must wait inside the building by the Ash Street entrance.
The School of MCB is not responsible for providing before or after class care for students or their siblings. Students should be picked up immediately at the conclusion of class & will be asked to remain inside the building while waiting for their ride.

Attendance/Promptness
All students should arrive at the studio either ready, or in time to prepare for class; change clothes, fix hair, and warm-up properly.
Injured students are still expected to attend class, observe, and submit a written assignment at the suggestion of the instructor. This will ensure continued learning despite limited ability to participate.

Dress Code

For Every Class:
*Hair is to be pulled back in a bun & neatly secured
*No Jewelry

Ballet/Pointe/Partnering
Girls: black leotard, pink tights, & pink ballet shoes
Boys: white shirt, black bottoms (preferably men's tights), & black ballet shoes

Modern/Jazz/Contemporary
Girls: solid color leotard and tights
Boys: solid color shirt and tights